



Haryana Skill Development Mission
IP-2, Sector-3, Panchkula

To

1. All Secretaries to the Government of India.
2. All Administrative Secretaries to Government of Haryana.
3. All Head of Departments in the State of Haryana.
4. All Managing Director Boards & Corporation in the State of Haryana.

Memo No.: HSDM/Deputation/Rec./2021-22/ 2297

Dated: 20-01-2023

Subject: Filling-up the post of Joint Director and Deputy Director in Haryana Skill Development Mission, Panchkula on deputation basis.

In this connection, it is stated that the following posts on deputation basis in Haryana Skill Development Mission, Panchkula are lying vacant:-

#	Name of the Post	Scale of Post	Number of Post	Remarks
1	Joint Director	FPL-12 (78000-197200)	Two	On Deputation
2	Deputy Director	FPL-11 (67000-191000)	Three	On Deputation

The eligibility criteria for above posts is as under:-

Joint Director: Officer working in Central/ State Government/ Board/ Corporation in relevant area with minimum 09 years' experience in Teaching/ Educational/ Planning/ Administration/ Training etc.

Deputy Director: Officer working in Central/ State Government/ Board/ Corporation in relevant area with minimum 06 years' experience in Teaching/ Educational/ Planning/ Administration/ Training etc.

Note: Number of vacancies may be increased and decreased without assigning any reason.

The interested candidates may please send their application through proper channel in enclosed format (Annexure-A) within 10 days from the date of issuance of this letter at 1st Floor, Kaushal Bhawan, Haryana Skill Development Mission, IP-2 (Near Majri Chowk), Sector-3, Panchkula-134109. The vigilance status along with their Annual Confidential Reports may also be sent while forwarding applications by the concerned departments.

Mission Director
Haryana Skill Development Mission
Panchkula

CC:

PS/C&S-YE&ED for kind information of W/ C&S-YE&ED.

Haryana Skill Development Mission (HSDM)
(Application for Recruitment on Deputation Basis)

Affix Recent
 Passport
 Size
 Photograph
 Duly Singed

1. Advertisement No. : _____
2. Post applied for : _____
3. Full Name : _____
 (In Block Letter)
4. Date of Birth : ___/___/___ (DD/MM/YYYY)
5. Age as on : _____
6. Gender : _____
7. Nationality : _____
8. Aadhaar No. : _____
9. Father's Name/
 Husband's Name : _____
10. Mother's Name : _____
11. Address for : _____
 Correspondence. _____
12. Permanent Address : _____

 Mobile _____
13. Telephone No. : Landline (with STD Code) _____
 E-Mail _____
14. Category : _____ Gen/ SC/ BC/ ESM/Others
15. State to which you : _____
 Belong

16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

*Please attach relevant certificates.

16. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Scale of Pay
	From	To			

*Additional sheet may be enclosed for any other details of experience

*Please attach your latest detailed C.V

*Please attach relevant documents in support of the above

18. State of Health : _____

19. If selected, specify the minimum required joining time : _____

20. Mention your knowledge in the field of skilling 00(A separate sheet may be attached, if required)

21. Name, address and contact numbers and designation of two references with whom the Candidates has worked/ known in the last preceding five years:

1. _____ 2. _____

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the Mission.

Date:

Signature of the Candidate

Certificate to be recorded by the employer while forwarding the application

Certified that the above particulars filled by Sh./ Smt. _____

Designation _____ have been verified and found correct. The date of his/ her appointment in the present substantive grade of _____ is _____.

It is also certified that no vigilance case is pending or contemplated against attested copies of his/ her ACRs for the last 5 years are enclosed.

Certified that no major/ minor penalties were imposed on the Officer during the last ten years of his/ her service.

In case the officer is selected he/ she will be relieved within 15 days of receiving the intimation.

Signature of the employing Authority with stamp & date