

CORRIGENDUM - 5

In reference to Pre- bid meeting held on 05.04.2024 in regard of Request For Proposal (RFP) for Selection of an Event Management Agency (EMA) for Conducting Haryana Skill Conclave under Haryana Skill Development Mission (HSDM)

RFP No.: HSDM/RFP/EMA/SC/005

Tender ID: 2024_HBC_368219_1

Revised Evaluation of Technical Proposal

S. No.	Page No. and Clause	RFP Statement	Revised RFP Statement			Maximum Marks
1	Pg 10-12: Prior Relevant Experience of the agency And Methodology of Technical Evaluation	Agency's Profile – 70 Marks and Technical Presentation – 30 marks	<u>Agencies Profile- 70 marks.</u>			70
			S N.	Evaluation Criteria	Max Marks	
			A	Turnover: Average turnover in last 3 financial years (2020-21, 2021-22, 2022-23) - 1. ≥ 05 Cr < 7.5 Cr. = 2 marks 2. ≥ 7.5 Cr < 10 Cr. = 4 marks 3. ≥ 10 Cr < 12.5 Cr. = 6 marks 4. ≥ 12.5 Cr < 15 Cr. = 8 marks 5. ≥ 15 Cr and above = 10 marks	10	
			B	The agency should have experience of working on assignments of conducting National/State level Summits, Conclaves, Events, Conferences or Similar events with minimum value of INR 1 Cr. and above in the last 7 years for Private or Government clients. • Each Completed Assignments = 7.5 marks. (maximum 2 assignments)	15	
			C	The agency should have experience of working on assignments of conducting National/State level Summits, Conclaves, Events, Conferences or Similar events with minimum value of minimum INR 50 Lac and above in the last 7 years for Private and or Government clients. • Each Completed Assignments = 5 marks. (maximum 7 assignments)	35	

			<p>D Experience of conducting National/State level Summits, Conclaves, Events, Conferences or Similar events with minimum value of INR 30 Lac or more in any Haryana State Government Department/Board/ Corporation/ Commission/ Mission/University etc. of Haryana or Chandigarh UT in the last 10 years.</p> <ul style="list-style-type: none"> Each Completed Assignments= 5 marks. (maximum 2 assignments) 	10	
			<p>Supporting Documents – (Agency needs to furnish completion certificates or CA certified fee receipt certificates for supporting all the completed projects alongwith work order details for projects as per technical criteria.)</p> <p>Refer FORM TECH II in respective RFP.</p> <p>NOTE: One Project will be considered once. The bidder may submit the completed project in any one category from A, B, or C as per conditions mentioned above.</p>		
2.	Pg 12: Data Sheet Methodology for Technical Evaluation	Bidders who qualify with 80% and above marks in the Technical Evaluation will be eligible for their Financial Bid opening.	Bidders who qualify with 70% or above marks in the Technical Evaluation will be eligible for their Financial Bid opening.		
3.	Pg 4-9: Scope of Work-Deliverables	Under Deliverables: Scope of Work – pointers for 01. Venue and, 11. Cultural Program/ Musical Concert	<ol style="list-style-type: none"> The location finalized for the event is Panchkula or Chandigarh only in 5 Star Hotel, or any other suitable venue having proper space for conducting the event sessions, dining spaces, lawns, parking facilities, logistics etc., where the event can be organized successfully. Only Dignitaries Get Together and Industry Collaboration followed by dinner, with light music. Only stay arrangement and To and Fro facility from Chandigarh airport/ railway station/ Bus Stand etc. is to be provided by the agency. 		--

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4.	Additional Inputs to other Queries	Existing RFP has No Clause or mention of: <ol style="list-style-type: none"> 1. Conducting Press Conference 2. Conducting the event in Joint Venture 3. Suggested size of the hall/ auditorium? 4. Branding publicity in what vicinity? 	<ol style="list-style-type: none"> 1. An event such as the Press Conference will not be conducted. Only media coverage will be there. 2. Proposals with Joint Venture will not be entertained. 3. The size of the hall/ auditorium should be spacious enough to comfortably accommodate 300+ participants in it. 4. The branding of the event must be adequately done within and near the venue with banners, standees, backdrops, and other relevant creatives. 5. The sizes of banners, standees, backdrops, and other relevant creatives should be of adequate size and proportionate to the venue and nearby vicinity. 	--
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The revised tentative Scheduled Structure of the One-day event is as under: -

Indicative Day flow of One day Skill Conclave				
Sl No.	Time Slot	Agenda Item	Venue	Duration
1	9:00 am to 10:00 am	Arrival of Dignitaries- Registration and Breakfast	Foyer	01 Hr.
2	10:00 am to 11:30 am	<u>Inaugural Session</u> <ul style="list-style-type: none"> • On Dais – Hon’ble Chief Minister • Also – Hon’ble Speaker, Haryana Vidhan Sabha • Chief Secretary, Haryana • Chief Principal Secretary to CM Haryana • Principal Secretary to CM Haryana • Principal Secretary, YE&E • Director General, SDIT and Mission Director, HSDM <u>Key Addresses</u> <ul style="list-style-type: none"> • Welcome of dignitaries with bouquets • Lamp lighting and Saraswati Vandana • Welcome address. • Address by Chief Guest • Keynote Address 	Auditorium	90 Mins

		<ul style="list-style-type: none"> • Address by Guest of Honour • Mementos Distribution • Vote of Thanks 		
3	11:30 am to 11:45 am	High Tea	TBD	15 mins
4	11:45 am to 01:45 pm Serving of Tea/Soft Drinks/ Juice with Snacks to be done during this session too.	<u>Panel Discussions</u> <ul style="list-style-type: none"> • 3 Panel Discussions • 35 mins each including Mementos Distribution • Each Panel to Consist of 3-4 members and 1 Moderator. • Themes for these Panel Discussions should be on/around: - <ol style="list-style-type: none"> a. Electric Vehicles & 5G b. Drone & Renewable Energy c. Emerging Technology d. Future Job Roles e. Industry Insights f. Incubating Start Ups g. Institutional Good Practices h. ITI's in New India i. International Opportunities • Mementos Distribution 	Auditorium	1 Hr 45 Mins
5	1:45 pm to 2:30 pm	Networking Lunch	Designated Dining Area	45 mins
6	2:30 pm to 2:45 pm	YEE LOGO Launch	Auditorium	15 mins
7	2:45 pm to 4:30 pm Serving of Tea/Soft Drinks/ Juice with Snacks to be done during this session too.	<u>Presentation by various State Govts. and Private Institutions</u> <ul style="list-style-type: none"> • 5-6 State Skill Development Mission's officials to present their Department's best practices, achievements, and Roadmap ahead. • 2 Govt. Universities • 2 Pvt. Universities • 2 IIT's/ T-Hub • Presentation of HSDM. • 7 mins to each SSDM teams. • Mementos Distribution 		1 Hr 45 mins

8	4:30 pm to 4:45 pm	High Tea	TBD	15 mins
9	4:45 pm to 5:30 pm	<ul style="list-style-type: none"> • Signing/ Exchange of MoUs with 5-6 Industry Partners • Short Address by each signing Partner • Mementos Distribution 	Auditorium	45 mins
10	5:30 pm to 5:45 pm	<ul style="list-style-type: none"> • Closing Remarks by His Excellency Governor of Haryana • Vote of Thanks by Mission Director-HSDM 	Auditorium	15 mins
11	7:00 pm onwards	Dignitaries Get Together and Industry Collaboration followed by Dinner with light music.	Designated Dining Lawn/ Area	2 Hr

Note: The last date of submission of online proposal is extended up to **14.06.2024 till 5:00 PM**. The other terms and conditions of the RFP will remain the same.

